



# Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
Name of Organisation	Lyneham and Bradenstoke Womens Institute		
Contact Name			
Contact Address			
Contact number		e-mail	annk48@aol.com
Organisation Type	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>
<b>2 - Your Project</b>			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Wootton Bassett & Cricklade		
In which Parish does your project take place?	Lyneham & Bradenstoke		
What is your project?	Purchase of digital projector and screen for WI speaker use.		
Where will your project take place?	Lyneham		
When will your project take place?	Ongoing		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> NO <input type="checkbox"/>		
Please confirm your project will be completed by 31 <sup>st</sup> March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		

**What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)**  
IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The Lyneham & Bradenstoke Womens Institute (L&BWI) engages speakers at most of its meetings. Many speakers now require use of a digital projector and screen to display images and/or Powerpoint presentations and the lack of this equipment limits the range of speaker subjects available. Speakers are chosen on the basis of informing as well as entertaining members and a greater range of speakers would provide more opportunities for the current membership as well as encouraging new members to join the L&BWI. From time to time the L&BWI will host a joint meeting with other local branches, when a particularly interesting speaker will be engaged and provision of this equipment will enable us to tap into a broader range and scope of subjects covered. The beneficiaries of a grant would be current female members of the L&BWI, any new members who are encouraged to join because the range of interest of speakers will be improved, together with any members of the community who wish to attend open meetings. In addition, the equipment could be available for hire to other groups in the community. It is therefore difficult to state the numbers of people who would benefit from the provision of such equipment - until it is available it not really known what other community organisations would wish to use it.

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The only ongoing cost associated with this equipment is replacement bulbs for the projector. This cost would be met from L&BWI funds, charges to non members who attend open meetings, together with any equipment hire fees received.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

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L&BWI is an active community organisation in the villages of Lyneham and Bradenstoke and is part of the national Womens Institute organisation. Part of the remit of the WI is to inform its members on matters of general and/or particular interest. With most people using electronic/digital equipment nowadays, the availability of a digital projector will increase the range of speakers available and subjects covered. Members would therefore be informed on a greater range of subjects, e.g. educational, leisure interests, national and local current affairs. We will know this equipment is making a difference if there is an increase in members joining the L&BWI and an increase in numbers attending open meetings due to the greater range of subjects covered. Hiring out of the equipment will also indicate a general benefit to the village community.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
5 – Information relating to your last annual accounts (if applicable)				
Year Ending: 2008	Month: December	Year: 2008		
Total Income:	£865.00			
Minus Total Expenditure:	£839.38			
Surplus/Deficit for year:	£25.62			
Reserves held:	£433.14			
6 - Financial Information				
<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Digital Projector	£800			£
Screen	£200			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£1,000</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>
Total Project Income B	£			
Total Project Expenditure A	£1,000			
Project Shortfall A - B	£1,000			
Award sought from Wiltshire Council Area Board	£1,000			
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
7 – Management				
How many people are involved in the management of your group/organisation?				
People Over 50 years	Male	Female 5		
People Under 25 years	Male	Female		
Disabled People	Male	Female		
Black & Minority Ethnic people	Male	Female		
8 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/>	Latest inspected/audited accounts or Annual Report			
<input type="checkbox"/>	Income & expenditure budget for current financial year			
<input type="checkbox"/>	Project budget (if applicable)			
<input checked="" type="checkbox"/>	Terms of Reference/Constitution/Group Rules			
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes  No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes  No If 'Yes' please tick....  Male  Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White  British  Irish  Other  Mixed  Mixed ethnic background

Asian or Asian British  Indian  Pakistani  Bangladeshi  Other Asian

Black or Black British  Caribbean  African  Other Black

Chinese or other ethnic group  Chinese  Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith? (e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  
 Equal Opportunities  Access Audit  Environmental Impact  
 Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 31.12.09

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)